

Creating a Wiki with Wikispaces:



Step One: Fill in details to create an account.

Step Two: When asked if you will make a wiki after you join tick yes.

Step Three: Once you are in your account click **"new page"** on the left hand side of the page.

Step Four: Name the page whatever you like. Then add tags if necessary and click the **create** button.

Step Five: An editor will appear, to add text type in the white space. Located in the toolbar at the top of the page are a bunch of different tools. On the left, text tools and in the centre tools for inserting images, widgets, tables, special characters and code.

Step Six: Once finished the editing click the **save** button.

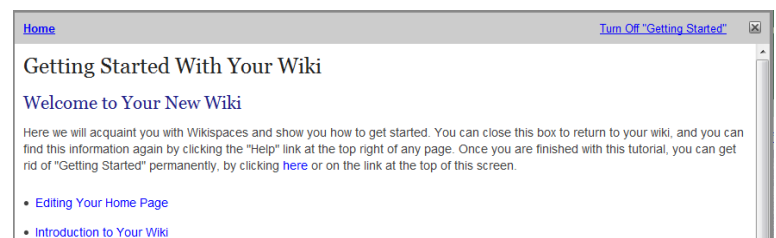
Step Seven: To invite a person go to **manage wiki**, then invite people.

Step Eight: In the **send to** field entre the emails of the people you would like to invite, separating each email with a comma. Then click send.

Step Nine: Join someone else's wiki page by clicking **"My wikis"** at the top of the page, then entering the name of the wiki page in the **"find a Wiki"**. Once on the wiki page you would like to join, click **"Join Wiki"** located on the left hand side of the page.

USE THE HELP MENU:

When you first click on the Help menu you are provided with a short and very informative tutorial on the overall management of your Wiki.



Manage your Account:

When you have a Wiki spaces account you can quickly flip between all the wikis you have joined.

